

Business of the Town Council - *Agenda*

Town of Coulee Dam, Washington

Place:	*Town Hall*	Date:	*March 25, 2026*	Time:	*6:00pm*	Session:	*1470*

Public Participation: *The Mayor and Town Council encourage public participation. We ask your courtesy to ensure that all of those wishing to speak have that opportunity. A total of fifteen minutes will be allocated at the beginning of each meeting. Additional time may be granted by the mayor or motion of the Council. If you wish to comment on a specific agenda item, please make that request during the public comment period for consideration. There will be a second opportunity for public comments/input at the end of the meeting.*

A teleconference option is available through the following methods:
Phone: 1-712-832-8330, access code 362 8159 (toll free # is available upon request by calling Town Hall 24 hours in advance)
Online: https://hello.freeconference.com/conf/call/3628159

1. **Open Meeting – Call to Order**
2. **Roll Call of Officials / Pledge of Allegiance**
3. **Public Input**
4. **Agenda updates & modifications**
5. **Consent Agenda**
   a. Minutes: *Council Meeting 03/11/2026*
   b. Vouchers: *Checks dated 03/25/2026 and Manual Checks*
   c. Voided Checks:
6. **Action Agenda**
   a. Interlocal Agreement for Mutual Aid – Coulee Dam & Grand Coulee Police Departments
   b. Regional Fire Authority – Committee Members
   c.
7. **Discussion Agenda**
   a. America's 250th Anniversary Celebration – Fourth of July
   b.
   c.

8. Staff, Council & Committee Reports

- *Mayor*
- *Clerk*
- *Public Works*
- *Police*
- *Committee*
- *Councilmember*

9. Announcements

10. Public Input

11. Executive Session:

12. Adjournment: *Time:* _____

Attest (Town Clerk): _____

Accommodation of Physical Impairments: *In order to accommodate persons with physical impairments, please notify the city of any special physical accommodations you may require as far in advance of the meeting as possible. To make arrangements, contact the Town Clerk at 509-633-0320.*

Business of the Town Council – *Public Input*

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Notes & Comments:

Business of the Town Council – *Consent Agenda*

Town of Coulee Dam, Washington

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Notes & Comments:

Minutes
1469th Regular Council Meeting
March 11, 2026

5:30 p.m. Executive Session

RCW 42.30.110(1)

(d) To review negotiations on the performance of publicly bid contracts

(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party,

(iii) Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency;

Mayor Poch opened the executive session at 5:30pm and estimated the end time to be 6:00pm.

Attendees: Mayor Bob Poch, Councilmembers Black, Toulou, Quill, Adkins and St. Jeor, Clerk Stefani Bowden, Attorney Ron VanWert and Police Chief Paul Bowden.

No other business was discussed, and no decisions were made during the executive session. Mayor Poch recessed the executive session at 6:00pm to open the regular council meeting.

6:00 p.m. Regular Council Meeting

Mayor Poch called the 1469th regular meeting of the Coulee Dam Town Council to order at 6:01pm.

Roll Call

Council members present: Kevin Black, Ron Toulou, Brian Quill, John Adkins and Keith St. Jeor.

Staff Present: Clerk/Treasurer Stefani Bowden, Police Chief Paul Bowden and Public Works Superintendent Mike Steffens.

Scott Hunter of The Star newspaper, Kristie Toulou and Larry Hernandez (teleconference) were also in attendance.

Pledge of Allegiance

Stefani Bowden led the Pledge of Allegiance.

Public Input

None

Updates and Modifications to Agenda
None

Consent Agenda
(m/s St. Jeor/Quill) to approve the consent agenda. Motion carried.

Minutes	Regular Council Meeting – February 25, 2026.
Vouchers:	Claim Vouchers and Checks: Claim Voucher No. 42928 through 42956 and EFTs dated March 11, 2026 in the total amount of $ 72,185.88.
Manual Vouchers:	Claim Voucher No. 42927 dated March 9, 2026 in the amount of $300.00, CPL-03.03.26 in the amount of $18.00, and CPL-03.10.26 in the amount of $18.00.
Payroll Checks:	Payroll Check No.'s 42921 through 42926, EFT's and direct deposits dated February 13 and 27, 2026 in the total amount of $132,853.62.

Action Agenda
None

Discussion Agenda
a. Spring Clean-up
Mayor Poch informed the council that the regional spring clean-up dates are April 20th through May 1st for the Delano Transfer Station. The Town of Coulee Dam does their own curbside chipping event for Coulee Dam residents which is normally coordinated with the regional spring clean-up dates.

Staff, Council & Committee Report

Public Works
Superintendent Mike Steffens reported that the Tribe's hotel demolition project is on halt due to some engineering issues. The sewer lining project will resume in April or May.

Clerk
Clerk Stefani Bowden informed the council that the DNR Grant Agreement for the Ferry Avenue Tree Replacement Project was signed by the Mayor earlier in the day. Tree planting is scheduled to take place this upcoming fall.

Public Input
None

Executive Session – Continued
Mayor requested the public to leave the council chambers at 6:06pm so that the earlier Executive Session could continue. The Mayor estimated the length of time to be ten minutes.

Regular Session reconvened
Mayor Poch re-opened the regular session at 6:18pm, with no public in attendance.

Adjournment
(m/s Quill/St. Jeor) to adjourn the meeting at 6:19pm. Motion carried.

Mayor _____ Clerk _____
Bob Poch Stefani Bowden

Business of the Town Council – *Action Agenda*

Town of Coulee Dam, Washington

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Notes & Comments:

INTERLOCAL COOPERATION AGREEMEMT FOR MUTUAL AID
between
TOWN OF COULEE DAM POLICE DEPARTMENT
and
CITY OF GRAND COULEE POLICE DEPARTMENT

This agreement, entered into under the Interlocal Cooperation Act (Chapter 39.34 RCW) by and between the Town of Coulee Dam Police Department and the City of Grand Coulee Police Department, is effective on the date signed by all parties.

W I T N E S S E T H:

WHEREAS, the Town of Coulee Dam provides police services to both the Town of Coulee Dam and the City of Electric City; and

WHEREAS, the Coulee Dam Police Department and the City of Grand Coulee Police Department recognize that each has the responsibility for protecting human life and property within their respective jurisdictions; and

WHEREAS, the Coulee Dam Police Department is likewise responsible for the City of Electric City; and

WHEREAS, the departments agree that all citizens served benefit from the cooperative use of trained personnel and that they can better protect life and property in each jurisdiction through cooperative efforts,

NOW, THEREFORE, the police departments agree as follows:

A. In the event of a major incident or other law enforcement operation within the Town of Coulee Dam and/or the City of Electric City, the first law enforcement resources to be used shall be those of the Town of Coulee Dam Police Department. In the event that such resources are inadequate to control the situation by the Town of Coulee Dam Police Department, a request for mutual aid will be made over the radio to the City of Grand Coulee Police Department, or through MACC Dispatch.

B. In the event of a major incident or other law enforcement operation within the City of Grand Coulee, the first law enforcement resources to be used shall be those of the City of Grand Coulee Police Department. In the event that such resources are inadequate to control the situation, a request for mutual aid will be made over the radio to the Town of Coulee Dam Police Department, or through MACC Dispatch.

C. Such requests may be made by the officer on shift of the primarily responsible agency. The assisting agency shall respond to its fullest ability without

compromising its ability and resources to maintain a reasonable level of service within its own jurisdiction. The decision of the officer in charge of the assisting agency as to what personnel, equipment and vehicles are available for response shall be final.

D. The officer on shift of the primarily responsible agency shall remain in charge and provide general directions to all assisting agency personnel. At the request of the officer on shift of the primarily responsible agency, any assisting agency shall withdraw from the scene of the problem. Further, the assisting agency shall be released as soon as their services are no longer required or when the assisting agency is needed within the area for which it normally provides law enforcement services.

DATED this _____ day of _____, 2026.

TOWN OF COULEE DAM:

By_____
Bob Poch, Mayor

By_____
Paul Bowden, Chief of Police

CITY OF GRAND COULEE:

By_____
Ruth Dalton, Mayor

By_____
Matthew Ponusky, Chief of Police

Business of the Town Council – *Discussion Agenda*

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Notes & Comments:

Business of the Town Council – *Reports Agenda*

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